

Income Tax Checklist for ZZP'ers

1. General Information

- DigiD login details
- BSN number (Burger Service Nummer)

2. Income Documents

- Annual income statement (jaaropgave) 2024 (if working for employer)
- Additional income from side jobs, or other activities (if applicable)
- Proof of income from foreign sources (if applicable)

3. Business-related Documents

- Profit and loss statement 2024
- Business expenses overview (including travel, phone, internet, etc.)
- Invoices issued and received in 2024
- VAT returns and payments for 2024
- Business Asset Depreciation list 2024

4. Deductions & Allowances

- Home office expenses (if applicable)
- Km logbook or public transport costs for business travel (if private vehicle and public transport)
- Km logbook private km driven with a business vehicle (if business asset vehicle)
- Study or training expenses
- Costs for professional memberships and courses
- Business insurance premiums

5. Housing & Mortgage

- WOZ value as of 01-01-2024 (if applicable)
- Mortgage interest paid in 2024 (if applicable)
- Notary and valuation costs for property transactions (if applicable)
- Rental income (if applicable)

6. Bank Accounts, Savings & Investments

- Bank statements showing balance as of 01-01-2024 and 31-12-2024
- Dividend statements for 2024
- Investment portfolio details (stocks, bonds, crypto etc.)
- Business bank account statements of 2024 in .pdf & MT940 file

7. Health & Social Security Contributions

- Health insurance statements for 2024
- Out-of-pocket medical expenses (dentist, glasses, physiotherapy, etc.)
- Disability insurance (AOV) payments (if applicable)
- Pension contributions (if applicable)

8. Family & Dependents

- Childcare costs (for tax deductions)
- Partner's income details (if applicable)
- Alimony payments received or paid in 2024

9. Other Income & Assets

- Rental income from property
- Second home or foreign property details
- Loans given or received in 2024

10. Other miscellaneous

- Charitable donations (with proof of payment)
- Legal or divorce-related costs (if applicable)
- Debt or outstanding loans documentation



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